West Central Health District
Environmental Health

Georgia Department of Public Health

APPLICATION REQUIREMENTS FOR NEW RESIDENTIAL SEPTIC SYSTEM PERMITS

1. Complete application form. Please note, the application requires a sketch of the property showing 1) the lot dimensions, proposed building line and side line distances; 2) street or road name; 3) well location if applicable and well locations on the property and within 100 feet of the property lines; 4) driveway, patio or other paved surfaces; 5) underground utilities; 6) plumbing stub out and proposed drainfield location; 7) location of easements.

2. An **original** stamped and signed Level III Soil Report. This must be conducted by a certified Soil Classifier. A complete list of certified Soil Classifiers can be found at:

   https://dph.georgia.gov/wastewater-management

   Photocopies and Fax Copies are not accepted. Please note all soil evaluations submitted to determine the suitability of a lot, or tract of land, for an approved onsite sewage management system must have a **minimum** of 21,780 square feet of unencumbered mapped soils, more may be needed depending on the soil conditions and topography. If the lot is less than 21,780 square feet, the entire lot must be mapped. The Department may have the soil information on file if the lot is in a recorded subdivision. Inquire with our office prior to application.

3. A recorded plat must be submitted for individual lots not located in a subdivision.

4. The location of the house **must** be staked out on site. If the property lines are not easily recognizable, such as a hedge row or fence, the property corners and property lines must be marked.

5. There is a $150.00 fee due with the application for site evaluation and final inspection of the septic system. These two site visits are required by our Department on all lots. Once review has begun **ALL FEES ARE NON-REFUNDABLE**. All permits expire 12 months from the date of issue.

6. You will receive an approval/disapproval of your application within twenty (20) days of receipt of ALL requested documentation.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.