



West Central Health District Environmental Health

APPLICATION REQUIREMENTS FOR NON-RESIDENTIAL LARGE SEPTIC SYSTEM PERMITS

Over 2,000 Gallons per Day

1. Complete application form. Please note, the application requires a sketch of the property showing 1) the lot dimensions, proposed building line and side line distances; 2) street or road name; 3) well location if applicable and well locations on the property and within 100 feet of the property lines; 4) driveway, patio or other paved surfaces; 5) underground utilities; 6) plumbing stub out and proposed drain field location; 7) location of any easements.
2. An **original** stamped and signed Level III or IV Soil Report. This must be conducted by a certified Soil Classifier. A complete list of current certified Soil Classifiers can be found at the link below. Photocopies and Fax Copies are not acceptable.

<https://dph.georgia.gov/wastewater-management>
3. An engineered site plan must be submitted. The plan must include all items on the attached check list.
4. A recorded plat must be submitted with the application.
5. The location of the building **must** be staked out on site. If the property lines are not easily recognizable, such as a hedge row or fence, the property corners and property lines must be marked. Signage posted in front center of lot indicating owner/applicant.
6. There is a fee due with the application for site evaluation and final inspection of the septic system (contact local Health Department for fee amount). These two site visits are required by our Department on all lots. Once review has begun **ALL FEES ARE NON-REFUNDABLE**. All permits expire 12 months from the date of issue.
7. You will receive an approval/disapproval of your application within twenty (20) days of receipt of ALL requested documentation.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Revised 12/6/2019



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SECTION F | Dispersal Systems

Form 6.F Engineered Site Plan Checksheet

GEORGIA DEPARTMENT OF PUBLIC HEALTH OSSMS Engineered Site Plan Checksheet	
<p>A site plan may be required when more information and detail is needed to determine compliance with the regulations. Sites with marginal soil conditions, restrictive topographic features or other factors that limit the amount of suitable area available for the installation and replacement of an on-site sewage management system may require an engineered plan from a State Registered Engineer. The following requirements will determine compliance with the state regulations. The site plan must include the following:</p>	
	Site plan drawn to a minimum 1" to 40' scale.
	Topographic delineations on 2-foot contours showing existing and/or finish grades.
	Location and dimensions of residence (s) or building (s), including setback distances from property lines.
	Location of driveway (s), paved areas, pools, and other structures.
	Location of underground utility lines, water lines or wells (on or within 100 ft. of the property).
	Location of streams, lakes, bodies of water, drainage ways, easements, wetlands or floodplains on property.
	Finish floor elevations, including basement.
	Elevation and location of plumbing stub-out.
	Scaled drawing of the on-site sewage management system including replacement area. Drawing to include primary treatment (septic tank or aerobic treatment unit), dosing/pump tank (if applicable), and absorption field layout (including type and size). Pump size and manufacturer, including pump calculations (if applicable).
	A Level 3 or Level 4 soil report (as applicable) and map overlaid on the site plan. Absorption fields within 20 feet of soil transition lines shall be verified by the Soil Classifier for accuracy.
	Engineered site plans shall bear the seal and signature of the designer and include the following statement: I certify this on-site sewage management system meets the minimum design requirements established by the Department of Public Health. I have made a site visit to verify the system can be installed as designed in accordance with these regulations.
<p>Comments:</p> 	
Environmental Health Specialist:	Date:
<p><i>Site plans with deficiencies shall be returned to the engineer within 3 working days with the deficiencies noted and the process of appeal.</i></p>	



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Application for Construction Permit and Site Approval For On-Site Sewage Management System

County	Subdivision	Lot Number	Block	Tax Parcel Number
Property Location (Address/Directions)				
Property Owner's Name			Phone Number	
Property Owner's Address				
Authorized Agent's Name			Phone Number	
Authorized Agent's Address			Relationship to Owner	
Type of Structure: <input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Commercial < 2000 Gallons per Day <input type="checkbox"/> Commercial > 2000 Gallons per Day				
Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Community			Number of Bedrooms / Gallons per Day:	
Is a well permit needed? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Sewage System to be Permitted: <input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Addition			Lot Size (Square Feet / Acres):	
Level of Plumbing Outlet <input type="checkbox"/> Ground Level <input type="checkbox"/> Basement <input type="checkbox"/> Above Ground Level				
Will this facility have a garbage grinder? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Underground Utilities Locator Service Ticket Number: _____ Date: _____ (Call 811 For Ticket Number)				
On the back of this form provide a sketch showing 1) the lot dimensions, proposed building location/ dimensions, proposed building line and side line distances; 2) street or road name; 3) well location if applicable and well locations on property within one hundred feet (100') of the property lines; 4) driveway, patio or other paved surfaces; 5) underground utilities; 6) plumbing stub out and proposed drain field location; 7) location of easements.				
I hereby apply for a construction permit to install an On-Site Sewage Management System and agree that the system will be installed to conform to the requirements of the rules of the Georgia Department of Public Health, Chapter 511-3-1. By my signature, I understand that final inspection is required and will notify the County Health Department upon completion of the construction and before applying final cover material to the system.				
_____			_____	
Signature (Owner / Authorized Agent)			Date	
For NEW septic systems: All properties require a Level 3 soil map prepared by a certified soil classifier. A list of current certified soil classifiers is available at: https://dph.georgia.gov/wastewater-management For REPAIR septic systems: Sites other than for single-family residential homes, sites with poor percolation, redoximorphic features or impervious soil horizons within 24 inches of the planned absorption trench bottom, a seasonal high water table within 30 inches of the original ground surface or any questionable soil features will require a certified soil classifier for evaluation.				

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Provide a sketch showing 1) the lot dimensions, proposed building location/ dimensions, proposed building line and side line distances; 2) street or road name; 3) well location if applicable and well locations on property within one hundred feet (100') of the property lines; 4) driveway, patio or other paved surfaces; 5) underground utilities; 6) plumbing stub out and proposed drain field location; 7) location of easements.

A large, empty rectangular box with a thin black border, intended for the user to draw a sketch of the property and proposed building details as specified in the instructions above.

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